

**Registered number: 03740647**  
**Charity number: 1075447**

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Unaudited**

**Trustees' Report and Financial Statements**

**For the year ended 31 March 2022**

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

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**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Reference and Administrative Details of the Charity, its Trustees and Advisers**  
**For the year ended 31 March 2022**

<b>Trustees</b>	Dr Norman Boyland DL FRSC, Chairman Arthur Mayson ACIB TEP, Hon. Treasurer Sheilagh Baker DBO (D), Elected Member Robert Hayes, Vice Chairman Jan Penn, Elected Member Heather Bell DBO (D), Elected Member Julia Kirkham, Elected Member Maureen Jenkins RN BSc (Hons) ANP, Elected Member
<b>Company registered number</b>	03740647
<b>Charity registered number</b>	1075447
<b>Registered office</b>	36 Victoria Drive Bognor Regis West Sussex PO21 2TE
<b>Chief Executive Officer and Company Secretary</b>	N Demetriades (to 31 August 2021) K Thomas (from 1 September 2021)
<b>Independent examiner</b>	Kreston Reeves LLP Chartered Accountants Springfield House Springfield Road Horsham West Sussex RH12 2RG
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Patron</b>	In absentia
<b>Vice Patrons</b>	Major-General Tony Boam CB CBE Simon Brett OBE The Right Hon. the Lord Navnit Dholakia OBE DL The Right Hon. the Lord Egremont DL Harry Goring DL The Right Hon. Sir Peter Hordern PC DL Major Mark Scrase-Dickens CMG DL Masoud Teimory MD DO FRCOphth The Right Hon. Lord Young of Graffham FRPS DL Dr Tim Fooks - appointed January 2022

**4Sight Vision Support**  
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**Trustees' Report**  
**For the year ended 31 March 2022**

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The financial statements have been prepared in accordance with the current statutory requirements and comply with the Charity's governing document and the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued (January 2019).

**CHARITABLE OBJECTS AND PUBLIC BENEFIT**

When planning activities for the year the Trustees have complied with guidance issued by the Charity Commission and with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

In particular the Trustees have considered the specific guidance on charities for the advancement of health, and the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or another disadvantage and living in West Sussex.

**ABOUT 4SIGHT VISION SUPPORT**

In October 2021 we celebrated our 100<sup>th</sup> Anniversary. For over 100 years, 4Sight Vision Support has been the leading sight loss charity supporting blind and sight impaired people living in West Sussex.

With our ongoing work, forward strategy, and partnership working, we aim to make 4Sight Vision Support the Charity that is there for the people of West Sussex at the time when it matters most.

This year we have reviewed and refreshed our charity strategy and objectives to ensure we are relevant, and appropriate, and continue to respond to users' voices.

Our Vision

At the heart of our holistic and person-centred approach is a commitment to ensure everyone can live a **LIFE WITHOUT LIMITS** following a sight loss diagnosis.

Our Mission

Make a positive difference to blind and sight impaired people in West Sussex at every stage of their lives and sight loss journey.

Our Values

- We are **Caring**
- For over 100 years, we are **Trusted**
- We are **Forward-Thinking**

Our Priorities

1. Raise the profile of 4Sight Vision Support through improved communication and engagement with our stakeholders
2. Increase the number of blind and sight impaired people we support
3. Change the way we work to provide more one-to-one vision support services
4. Promote good eye health and sight loss prevention
5. Ensure 4Sight Vision Support is fit for purpose, sustainable and relevant

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Trustees' Report**  
**For the year ended 31 March 2022**

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**Structure, Governance, and Management**

4Sight Vision Support has the Charity registration number 1075447 and is a Company Limited by Guarantee, number 03740647. It is constituted under its amended Articles of Association dated 26<sup>th</sup> October 2018. The Charity was founded in 1921 and incorporated on 24<sup>th</sup> March 1999. The management of the affairs of the charity is vested in the Trustees. The Trustees are the directors of the company together with not more than nine members elected by the Annual General Meeting or co-opted by the Trustees. 3 out of 8 of our Trustees have lived experience of sight loss

In 2021-2022 we also started using the Charity Excellence Framework tool to ensure that we are up to date with governance, policy, and procedures and have met the quality mark standard.

**Our Staff**

The charity's operational affairs, including Chief Executive, service delivery, finance, admin, income generation, and communications were managed and delivered by 15 staff. 20% of our staff team have lived experience of sight loss, including Kirstie Thomas who after working with the charity for 13 years was appointed as CEO in September 2021.

**Our Volunteers**

Volunteer numbers	206
Volunteers with Lived Experience	20
Total Hours	12,780
Added value	£121,410

**Volunteer Contacts with Clients**

Client Services volunteers based at Bognor and Shoreham recorded over **4,000** contacts with clients, in over **369** hours of contact.

Client contact consists of both telephone and written contact. For example, in addition to welfare calls to clients, volunteers send out client welcome packs and birthday cards.

A total of **1,400** welfare calls were made to clients equating to **137** hours of telephone support by volunteers.

**47** New Volunteers have been recruited in the period into the following volunteer roles:

- Sighted Guides
- Group Helpers
- Car drivers & Minibus drivers
- Client Services & Centre volunteers
- Fundraising, Events & Communications

**Queen's Award for Voluntary Service**

In June 2021 4Sight Vision Support was honoured with The Queen's Award for Voluntary Service, the highest award a voluntary group can receive in the UK. The award recognises outstanding work by volunteer groups to benefit their local communities and we were doubly honoured to receive an additional 'Special Recognition – Covid 19' Commendation, awarded to those who provided impactful support to the community in response to the pandemic.

In November, the Lord-Lieutenant of West Sussex, Mrs Susan Pyper, presented the charity with the Award crystal and certificate at a special ceremony at the Shoreham Centre attended by volunteers, invited guests, and staff.

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Recipients of the Award nationwide were invited to attend a Royal Garden Party at Buckingham Palace hosted by The Earl and Countess of Wessex and attended by The Duchess of Cambridge and Princess Alexandra. The Garden Party, held on Wednesday 18 May 2022, was attended by 4Sight Vision Support volunteers Penny Dale and Julia Kirkham, along with Volunteer Coordinator, Naomi Towns.

**2021-2022 – THE YEAR AT A GLANCE – OUR IMPACT**

With 5 main priorities in our Strategic Plan, here are some of our achievements during the year.

**Total new clients** 546  
**Total active service users** 2,287

Our **referrals** for support are received in a wide variety of ways including, our Sight Care Advisor services at University Hospitals Sussex (UHSX) NHS Trust, WSCC Rehabilitation Officers for the Visually Impaired (ROVI), our Sussex and Surrey Hospital (SASH) NHS Trust Low vision clinics, opticians, social prescribers, self-referrals, and GP's.

**Age breakdown**

<u>Age Band</u>	<u>No. of people</u>
0 To 4	3
5 To 10	10
11 To 16	20
17 To 18	5
19 To 24	7
25 To 39	30
40 To 64	256
65 To 74	256
75 To 84	581
85+	1,089
Data missing	30

**Geographic Breakdown**

<u>District</u>	<u>No. of people</u>
Adur	233
Arun	578
Brighton & Hove	42
Chichester	340
Crawley	209
East Sussex	18
Hampshire	20
Horsham	312
Mid Sussex	296
Out of County	5
Surrey	20
Unknown	3
Worthing	211

**Sight Care Advisor's interaction**

Total people registered with a certificate of Visual Impairment (CVI) 354  
Total Low Vision Aid HESP form issued for magnifiers 415  
General Patient Contacts 1,278

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For the year ended 31 March 2022**

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**Low Vision assessments**

Low Vision Assessments carried out	104
Assessments using the Hospital Eye Scheme Prescription (HESP)	37
Assessment via the Sussex and Surrey NHS Trust contract (SASH)	
Crawley	137
Horsham	112
Total Low Vision Assessments	390

**Practical equipment advice and purchase**

Equipment Advice and Demonstration interaction	557
No. Of Items Sold	637
Total orders (inc via WSCC ROVI Tam)	436
Total	£12,846

**Accessible Technology Service from July 2021**

Number of direct beneficiaries	121
Number of interventions delivered	306
Number of remote sessions delivered	264
Number of in person sessions delivered	42
Amount of hours of support delivered	165.5 hours

**New Services/Activity for this year**

**Benefits advise**, including support with form filling, applications, appeals, and assessments

Benefits Interactions	40
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**Education support for students, at school or college**

Supported 11 young people in 20 interactions

<b>Total Face to Face interaction</b>	<b>477</b>
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**OUR SERVICES & ACTIVITIES**

In this financial year alongside our updated Vision, Mission, Values, and priorities we also undertook a strategic services review and restructure based on learning from the pandemic and improving and ongoing engagement with our beneficiaries.

Our person-centred, tailored, one-to-one support services now cover the following and meet with the national standard 'Seeing it My Way' outcomes:

- Our caring and trusted team are here to **listen**, identify areas of need, and **work with clients** to live their life without limits.
- **Emotional** and **practical** support after **diagnosis** at the eye unit, including helping to understand the certification and registration process of having a visual impairment.
- Help to **understand individual eye conditions**, what support clients can access, and promote **good eye health**.
- **Have someone to talk** to and help to **connect with others**, share experiences and support each other.

**Trustees' Report**  
**For the year ended 31 March 2022**

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- Dedicated **assessments** to identify **magnification**, techniques, and **products** to help with everyday tasks such as **reading**, shopping, medication, and preparing meals.
- Financial support to access **benefits** and **concessions**, help **to complete forms**, such as Personal Independence Payments (PIP), Attendance Allowance (AA), and Blue Badge.
- With the help of **technology**, we can support people to develop new and existing skills, **communicate** effectively and remain **independent**.
- Provide appropriate and up-to-date **information, advice, and guidance** in appropriate accessible formats
- Support with **education**, training, learning, and **employment**.
- Enable people to access **leisure, social, health, and wellbeing** activities within your community.

We deliver this through our dedicated service team split into the following areas:

- **Sight Care Advisor** Service based at eye units at Southlands and St Richards, providing vital emotional and practical support at the point of diagnosis of irreversible sight loss. We are delighted this year to announce that this service is now funded by the UHSX NHS Trust for the first time in 24 years.
- **Client Service**, the first point of contact for all referrals into our service, including triage, calls, data capture, and ongoing internal and external referrals
- **Low Vision and equipment service** these cover assessments for magnifiers, lighting, practical information, advice, guidance, and equipment demonstration and purchase
- **Accessible Technology Service** providing invaluable assistance, training, information, and advice on adaptations and accessibility options available through technology
- **Advocacy** one-to-one person-centred, tailored support to support needs identified through our triage process
- **Benefits, education and employment service** supporting, children, young adults, and working-age clients to ensure they can, work, learn and manage financially
- **Health and Wellbeing services** enabling people to continue with social, leisure, and community activities, while breaking down barriers to accessing activities

### **100th Anniversary**

For 100 years and without interruption, 4Sight Vision Support has provided specialist services to blind and sight impaired adults and children across West Sussex. In October 2021 we marked this anniversary with two very special celebrations; a birthday party at our Bognor HQ and a 'Visions of Hollywood' Fundraising Ball. The two occasions not only celebrated this landmark, but also the hard work of staff, volunteers and the local community who continued to deliver the Charity's vital services throughout the pandemic.

Current staff and volunteers came together to celebrate at the birthday party with fizz, a quiz, and of course a 100<sup>th</sup> birthday cake! They included the longest standing members Annie Taylor, Sight Care Advisor, and Finance Manager Melanie Adams, both who have been with the charity for over 20 years.

Guests at the 'Visions of Hollywood' Ball included current and former staff, volunteers, Trustees, clients, corporate supporters, plus friends and family. Tickets and fundraising on the night raised nearly £13,000. The Team at 4Sight Vision Support would like to thank its corporate sponsors Rayner; Barnham Opticians; Brandabble; Arun Business Partnership; Sims Williams Estate Agents; SRP Design and Print; Passmore Glass and Southdowns Water.

Other 100<sup>th</sup> Anniversary activities during the year included; various communication activities to celebrate/mark this momentous occasion (with thanks to the local press for helping us share our story), a Centenary Prize Draw which raised £3,300 and the design and sale of a special commemorative pin badge.



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**Trustees' Report**  
**For the year ended 31 March 2022**

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**OUR COMMUNICATIONS**

Press releases 19

Radio interviews 4

Our **social media** presence grew

Facebook: 57 new total 1,023

Instagram: 85 new total 389

Twitter: 19 new total 1,616

**Newsletters** sent to our clients with information, advice and activities

In the following accessible formats

CD total 736

USB 505

Braille 27

E-mail 2,525

Printed 11,701

**Total: 15,494**

**PARTNERSHIPS**

Partnership working is a key priority to 4Sight Vision Support, and we have continued to work in partnership with a range of organisations in the public, private and third sectors, to raise sight awareness, deliver joint training sessions and deliver services.

We have a formal link with Sight for Surrey through the SaSH NHS contract as mentioned above, and link into the local West Sussex Community and Voluntary Action groups. We are also a founder member of the 'Community Solutions Consortia' (CSC) with Age UK West Sussex, Brighton and Hove, Carers Support West Sussex, The Aldingbourne Trust, Independent Lives, Healthwatch West Sussex, Citizens Advice and West Sussex MIND. CSC is a consortium of county-wide service provider organisations that deliver preventative health and wellbeing services in West Sussex and through the consortia, aim to bring together their collective skills, knowledge, expertise, information, insight and understanding to effectively contribute to and influence strategic commissioning of services, through local authorities, NHS and the local Health and Wellbeing Board and local prevention and wellbeing strategies.

This year we were on the sounding board working in co-production for the new WSCC Adult Social Care Strategy titled "The Life you want to Lead", to ensure that sight loss was considered and prevalent in this piece of work.

We also work closely with other organisations that support sight impaired people. Visionary is the national body that links sight loss organisations across the UK. 4Sight Vision Support plays an active role in the local Visionary south-east regional hub which includes Sight for Surrey, East Sussex Association of Blind & Partially Sighted People, Open Sight Hampshire, Kent Association for the Blind, Sight Concern Bedfordshire, Berkshire Vision and many others. We also work with national partners including the RNIB, Guide Dogs UK, Blind Veterans UK, The Thomas Pocklington Trust and The Macular Society and we will continue to explore ways to work together with them wherever such partnerships can add value to the services and support we offer to our members.

## **FINANCIAL PERFORMANCE**

The financial performance of the charity for the year is set out in the Statement of Financial Activities.

Donations, Legacies and Grants totalled £237,034 for the period (2021: £358,995), whilst income from Charitable Activities was £90,794 (2021: £57,480). Total income for the charity amounts to £364,720 (2021: £423,243).

Total expenditure for the year was £424,275 (2021: £398,607).

The net decrease in funds was £59,555 (2021: net increase of £24,636) against a planned deficit for the year of £24,794 (2021: £40,370).

Fees and pricing policies have remained at 2020-21 levels. There are currently no plans to introduce any other fees or change pricing policies as the Trustees are committed to ensuring that help is available for people facing financial hardship who wish to access 4Sight Vision Support services, and a discretionary system is in place so that any charges can be waived for those unable to afford it.

The trading subsidiary, 4Sight Vision Support Trading Limited, again remained dormant during the year, but it is being kept under review in the eventuality that the Trustees deem it in the charity's best interests to make use of it for future projects.

## **RESERVES POLICY**

It is the policy of the Trustees to establish and maintain free reserves at a level sufficient to enable the Association to continue to deliver its range of services during periods of lower income and to meet all responsibilities in the case of closure.

4Sight Vision Support has maintained this method for the continuous assessment of risk, including a valuation of the level of reserves that we might need, based on the review of each of our current services and the flow of funds, as well as the security of our HQ building, an unrestricted fixed asset. This allows for service delivery to be prioritised, but with due regard to other legal and financial responsibilities.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to at least six month's expenditure (excluding funded projects); this is to allow the charity to be managed efficiently and to provide a buffer for uninterrupted services.

This level of reserves had been achieved at the year end. The total funds held at the balance sheet date were £707,289 (2021: £766,844) which includes £80,298 (2021: £91,479) held in restricted funds and £468,581 (2021: £484,310) held as tangible fixed assets. This gives free reserves of £158,410 (2021: £191,055).

The view of the Trustees for the 2021-22 year is that the overall position of the charity and the balance of funds was sufficient to continue to operate charitable services at the levels agreed, and there are sufficient liquid assets to enable restricted and designated funds to be applied as necessary. The Board is empowered to invest monies not required for the immediate purposes of the Association as stated in the charity's investment policy.

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Trustees' Report**  
**For the year ended 31 March 2022**

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**FUNDRAISING**

As with many voluntary sector organisations, securing funding for our services remains a constant challenge and the Trustees and the Senior Management Team remain focussed on the work that is needed in order to develop sustainable, on-going income streams.

The senior member of our fundraising team is a member of the Institute of Fundraising and our organisation is registered with the Fundraising Regulator; consequently, everyone who supports us may be assured that we comply with the regulatory standards for fundraising.

Our fundraising includes encouraging donations and gifts in Wills, running events and operating a lottery and raffle. Our fundraising strategy is provided and delivered by our in-house team.

We respond to all complaints within five days. Complaints are dealt with in line with our fundraising complaints policy. Serious complaints are escalated to our Chief Executive and Trustees so they may review our activities in the light of the complaint. We have not received any complaints in this financial period.

**Funders**

4Sight Vision Support continues to benefit from the very generous support of a broad range of funders, whether that be Charitable Trusts & Foundations, statutory funders such as County, District, Borough, Town and Parish Councils or the various philanthropic organisations such as local Rotary, Lions, Freemasons, and other groups (some of whom are listed below). We are very grateful to them for their continued support and we thank them for enabling us to fulfil our mission to support and improve the lives of visually impaired people in West Sussex. Equally, the Trustees would like to note their sincere thanks to local businesses, schools, universities, colleges and the many individuals who choose to set up, run, or participate in a fundraising event in aid of our work each year. Without the support of this ever-growing supporter and donor base, 4Sight Vision Support would simply not be able to fulfil its objectives.

The Trustees would also like to acknowledge the generous support of some larger donations from the following organisations:

- The Hedley Foundation
- The Bassil Shippam and Alsford Trust
- The Masonic Charitable Foundation
- The Edward Gostling Foundation
- The Kathleen and Sidney Linkins Memorial Trust
- People's Postcode Lottery
- The Souter Charitable Trust
- Sussex Community Foundation
- The Wilson Memorial Trust
- Awards for All
- Hardy Charitable Trust
- Ernest Kleinwort Charitable Trust
- The Munro Charitable Trust
- Co-op Local Community Fund
- Friarsgate Trust
- The Childwick Trust
- Thomas Pocklington Trust
- West Sussex Travel Society Charity
- The Worshipful Company of Information Technologists
- The Patricia Routledge Foundation
- Ambergate Charitable Trust
- Southern Water
- Windruff Charitable Trust

## **4Sight Vision Support (A Company Limited by Guarantee)**

### **Trustees' Report For the year ended 31 March 2022**

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- Nancy, Viscountess Blakenham's Charitable Trust
- Arun District Council
- Bognor Regis Town Council

Many other donors and benefactors have also supported us throughout the year including Parish and Town Councils, local Community groups and organisations and initiative funders as well as those who have requested that we respect their privacy and anonymity by not including them in this report, but we offer our thanks to them for their generosity also.

#### **IMPACT OF COVID-19**

The coronavirus (Covid-19) pandemic has continued to affect the provision of services throughout the year with continuous changes in government guidelines and restrictions. Including working from home, wearing a face covering, hand sanitising, risk assessments, staff and volunteers being vaccinated, and social distancing. Our safeguarding committee continued to meet on a regular basis to discuss new changes and restrictions as they occurred.

We also saw increased staff and volunteer illness, absence, and concern, and our team are still working through waiting lists for visits as a result of the disruption.

Our online, and virtual offers have continued and have proved to be a popular way of communication, particularly with our accessible technology service

Events and activities had to be cancelled or rescheduled throughout the year which had an impact on services offered as well as a financial one.

Towards the end of the financial year, we removed all Covid-19 restrictions in line with the Government guidelines but continue to demonstrate higher levels of good hygiene practices and comply where restrictions are in place. Including continuing to wear face coverings when visiting our vulnerable clients.

#### **THE BOARD OF TRUSTEES**

The Board sets the strategic direction for the organisation, and management of the activities is exercised through the Chief Executive and the Management Committee. Trustees are also the Directors of the company.

The Trustees shall consist of the Honorary Officers, individuals nominated by local area committees, and individuals elected by the members at the AGM, of which not less than 50% shall be visually impaired people or people with lived experience of sight loss.

The Board of Trustees:

- meets at least four times per year (during this year, all meetings were held online including the AGM)
- authorises the appointment of senior staff.
- each calendar year appoints sub-committees to deal with all financial and general business of the Association; and
- approves a business plan and budget for the coming year.

The Annual General Meeting:

- elects Officers of the Charity.
- elects up to 9 members of the Board of Trustees.
- and approves the annual report and accounts.

The Trustees may also recommend appointment of other honorary officers, Patrons, Vice Patrons, Presidents and Vice Presidents who shall be members of the Charity.

## **RESPONSIBILITIES OF THE TRUSTEES**

Company law requires that the Trustees prepare financial statements for each financial year, which give a true and fair view of the Charity's state of affairs at the end of the year and of the incoming and outgoing resources for the year then ended.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Acts. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A register of Trustees and Senior Managers declared interests is maintained and updated at least annually, and the HMRC Fit and Proper Persons process is in place. None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. All serving trustees are already familiar with the practical work of the charity. Potential new trustees, who are selected for their strengths and diversity that they will be able to bring to the Board, are invited and encouraged to spend some time at our head office, and if possible at our other bases of activity and outreach localities, to familiarise themselves with the charity and the context within which it operates.

## **APPOINTMENT OF TRUSTEES**

Trustees are recruited using many methods, including advertisement in the press, networking and web site searches. A Trustee and Honorary Officer job description and person specification is in place against which all candidates are assessed. An audit of available skills and experience is undertaken across the Trustee base; gaps are noted, and this information helps to build the profile for future Trustee recruitment.

Trustees are encouraged to update their skills through attendance at appropriate training courses and events and, to use the available resources and comprehensive guidance available on the Charity Commission website. Honorary Officers are selected from the Board of Trustees.

## **RISK ASSESSMENT**

The Board of Trustees keeps under review the risks to which 4Sight Vision Support may be exposed and the measures required to avoid or mitigate them. This process extends to all areas of services and involves staff and volunteers. A Risk Register is in place and is updated quarterly or more frequently if required. This incorporates all forms of risk in relation to the charity and its operations, including contracts, finance, information technology, staff, volunteer and membership recruitment and activities, health and safety, and reputation. Where appropriate, systems and procedures have been established to mitigate the risks the Charity faces.

Compliance is about ensuring that we adhere to statutory and regulatory requirements and, in line with best practice and our duty of care to all of our stakeholders, the Charity is working towards Level 1 of the Trusted Charity quality mark, which has been specifically designed for use by voluntary sector organisations.

The Report was approved by the Trustees, in their capacity as company directors on ..... and signed on their behalf by :

.....  
**Kirstie Thomas**  
Company secretary

**4Sight Vision Support**  
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**Statement of financial activities (incorporating income and expenditure account)**  
**For the year ended 31 March 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies	3	94,485	142,549	237,034	358,995
Charitable activities	4	90,794	-	90,794	57,480
Other trading activities		31,210	100	31,310	6,576
Investments	6	14	-	14	78
Other income		5,568	-	5,568	114
<b>Total income</b>		<b>222,071</b>	<b>142,649</b>	<b>364,720</b>	<b>423,243</b>
<b>Expenditure on:</b>					
Raising funds	7	70,504	-	70,504	66,975
Charitable activities	8	199,941	153,830	353,771	331,632
<b>Total expenditure</b>		<b>270,445</b>	<b>153,830</b>	<b>424,275</b>	<b>398,607</b>
<b>Net movement in funds</b>		<b>(48,374)</b>	<b>(11,181)</b>	<b>(59,555)</b>	<b>24,636</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		675,365	91,479	766,844	742,208
Net movement in funds		(48,374)	(11,181)	(59,555)	24,636
<b>Total funds carried forward</b>		<b>626,991</b>	<b>80,298</b>	<b>707,289</b>	<b>766,844</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 15 to 34 form part of these financial statements.

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**  
**Registered number: 03740647**

**Balance Sheet**  
**As at 31 March 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	13	<b>468,581</b>	484,310
Investments	14	<b>100</b>	100
		<u><b>468,681</b></u>	<u>484,410</u>
<b>Current assets</b>			
Stocks	15	<b>8,113</b>	9,364
Debtors	16	<b>16,340</b>	13,255
Cash at bank and in hand		<b>240,162</b>	288,212
		<u><b>264,615</b></u>	<u>310,831</u>
Creditors: amounts falling due within one year	17	<b>(26,007)</b>	(28,397)
		<u><b>238,608</b></u>	<u>282,434</u>
<b>Net current assets</b>		<u><b>707,289</b></u>	<u>766,844</u>
<b>Total net assets</b>		<u><u><b>707,289</b></u></u>	<u><u>766,844</u></u>
<b>Charity funds</b>			
Restricted funds	18	<b>80,298</b>	91,479
Unrestricted funds	18	<b>626,991</b>	675,365
<b>Total funds</b>		<u><u><b>707,289</b></u></u>	<u><u>766,844</u></u>

The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:

.....  
**Dr Norman Boyland DL FRSC**

.....  
**Arthur Mayson ACIB TEP**

The notes on pages 15 to 34 form part of these financial statements.

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**1. Accounting policies**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

4Sight Vision Support meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held for 12 months from authorising these financial statements.

**1.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.



**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**1. Accounting policies (continued)**

**1.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**1.5 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

**1.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**1.7 Tangible fixed assets and depreciation**

Tangible fixed assets costing £2,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Freehold property	- 2% on cost
Plant and machinery	- 33% on cost
Motor vehicles	- 50% on cost
Fixtures and fittings	- 33% on cost
Computer equipment	- 33% on cost

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**1. Accounting policies (continued)**

**1.8 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of Financial Activities.

Investments in subsidiaries are valued at cost less provision for impairment.

**1.9 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

**1.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.11 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.12 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

**1.13 Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.14 Operating leases**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**1. Accounting policies (continued)**

**1.15 Pensions**

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

**1.16 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**2. Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Critical areas of judgment:

The residual values and useful economic lives of tangible fixed assets over which these items are depreciated are estimates which impact the net book value at the balance sheet date, particularly for freehold property.

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**3. Income from donations and legacies**

	<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Donations	47,668	2,882	<b>50,550</b>
Legacies	3,852	-	<b>3,852</b>
Grants	42,965	139,667	<b>182,632</b>
	<u>94,485</u>	<u>142,549</u>	<u><b>237,034</b></u>
	<u>94,485</u>	<u>142,549</u>	<u><b>237,034</b></u>
	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>
Donations	29,669	5,922	35,591
Legacies	5,500	-	5,500
Grants	151,288	166,616	317,904
	<u>186,457</u>	<u>172,538</u>	<u>358,995</u>
	<u>186,457</u>	<u>172,538</u>	<u>358,995</u>

**4. Income from charitable activities**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Clubs	6,566	<b>6,566</b>
Sight Care Advisor Service	43,142	<b>43,142</b>
Resource and transcriptions	21,966	<b>21,966</b>
Outreach	19,120	<b>19,120</b>
	<u>90,794</u>	<u><b>90,794</b></u>
	<u>90,794</u>	<u><b>90,794</b></u>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**4. Income from charitable activities (continued)**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Clubs	1,521	-	1,521
Sight Care Advisor Service	16,178	7,445	23,623
Resource and transcriptions	13,216	-	13,216
Outreach	19,120	-	19,120
	<u>50,035</u>	<u>7,445</u>	<u>57,480</u>

**5. Income from other trading activities**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
<b>Income from fundraising events</b>			
Fundraising events	13,854	100	<b>13,954</b>
Fundraising sponsored events	5,857	-	<b>5,857</b>
Raffles & Lotteries	8,047	-	<b>8,047</b>
Other fundraising income	3,452	-	<b>3,452</b>
	<u>31,210</u>	<u>100</u>	<u><b>31,310</b></u>

	Unrestricted funds 2021 £	Total funds 2021 £
<b>Income from fundraising events</b>		
Fundraising events	144	144
Fundraising sponsored events	1,017	1,017
Raffles & Lotteries	2,998	2,998
Other fundraising income	2,417	2,417
	<u>6,576</u>	<u>6,576</u>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**6. Investment income**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Investment income	14	14
	<u>14</u>	<u>14</u>

	Unrestricted funds 2021 £	Total funds 2021 £
Investment income	78	78
	<u>78</u>	<u>78</u>

**7. Expenditure on raising funds**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Other costs	14,550	14,550
Wages and salaries	55,954	55,954
	<u>70,504</u>	<u>70,504</u>

	Unrestricted funds 2021 £	Total funds 2021 £
Other costs	14,708	14,708
Wages and salaries	52,267	52,267
	<u>66,975</u>	<u>66,975</u>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**8. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Unrestricted funds 2022 £</b>	<b>Restricted funds 2022 £</b>	<b>Total 2022 £</b>
Clubs	6,449	683	<b>7,132</b>
Sight Care Advisor Service	61,240	-	<b>61,240</b>
Resource and transcriptions	44,367	4,293	<b>48,660</b>
Outreach	87,885	148,854	<b>236,739</b>
	<u>199,941</u>	<u>153,830</u>	<u><b>353,771</b></u>

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total 2021 £</b>
Clubs	1,751	870	2,621
Sight Care Advisor Service	53,624	7,445	61,069
Resource and transcriptions	30,886	7,584	38,470
Outreach	70,837	158,635	229,472
	<u>157,098</u>	<u>174,534</u>	<u>331,632</u>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**9. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2022 £</b>	<b>Support costs 2022 £</b>	<b>Total funds 2022 £</b>
Clubs	7,132	-	<b>7,132</b>
Sight Care Advisor Service	31,704	29,536	<b>61,240</b>
Resource and transcriptions	31,264	17,396	<b>48,660</b>
Outreach	166,568	70,171	<b>236,739</b>
	<u>236,668</u>	<u>117,103</u>	<u><b>353,771</b></u>

	<b>Activities undertaken directly 2021 £</b>	<b>Support costs 2021 £</b>	<b>Total funds 2021 £</b>
Clubs	2,621	-	2,621
Sight Care Advisor Service	32,669	28,400	61,069
Resource and transcriptions	21,749	16,721	38,470
Outreach	162,000	67,472	229,472
	<u>219,039</u>	<u>112,593</u>	<u>331,632</u>



**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

	2022 £	2021 £
<b>Analysis of direct costs</b>		
Other costs	14,419	12,905
Staff travel, training, & recruitment	6,781	1,462
Building & Estates costs	5,763	13,253
Professional fees	6,966	3,196
Communications	14,650	11,243
Equipment costs	17,860	17,190
Volunteer expenses	207	156
Staff costs	162,159	151,360
Depreciation	7,863	8,265
	<u>236,668</u>	<u>219,030</u>
	2022 £	2021 £
<b>Analysis of support costs</b>		
Finance	4,589	688
Other costs	1,675	582
Staff travel, training & recruitment	952	1,512
Building and estate costs	5,265	4,416
Professional fees	10,758	9,924
Communications	4,117	3,189
Equipment costs	374	630
Staff costs	81,510	83,387
Depreciation	7,863	8,265
	<u>117,103</u>	<u>112,593</u>
<b>Total costs</b>		
Direct costs	236,668	219,030
Support costs	117,103	112,593
	<u>353,771</u>	<u>331,623</u>

Governance costs of £17,884 (2021: £16,887) are included in within support costs, see note 10 for analysis.

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**10. Governance costs**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>
Staff costs	11,103	<b>11,103</b>
Independent examination fee	3,850	<b>3,850</b>
Trustee meeting costs	-	-
Legal and professional	-	-
Other costs	2,931	<b>2,931</b>
	<u>17,884</u>	<u><b>17,884</b></u>

	Unrestricted funds 2021 £	Total funds 2021 £
Staff costs	10,754	10,754
Independent examination fee	3,480	3,480
Trustee meeting costs	182	182
Legal and professional	322	322
Other costs	2,149	2,149
	<u>16,887</u>	<u>16,887</u>

**11. Independent examiner's remuneration**

The independent examiner's remuneration amounts to an independent examiner fee of £3,850 (2021 - £3,480).

**12. Staff costs**

	<b>2022 £</b>	2021 £
Wages and salaries	<b>273,003</b>	262,270
Social security costs	<b>14,525</b>	13,348
Contribution to defined contribution pension schemes	<b>12,093</b>	11,395
	<u><b>299,621</b></u>	<u>287,013</u>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**12. Staff costs (continued)**

The average number of persons employed by the charity during the year was as follows:

	<b>2022</b>	2021
	<b>No.</b>	No.
Average number of employees	<b>18</b>	17

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity are the trustees and the Chief Executive Officer. During the year the key management personnel received total remuneration of £51,750 (2021: £43,860) and total employer pension contributions of £3,105 (2021: £2,632).

**4Sight Vision Support**  
(A Company Limited by Guarantee)

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**13. Tangible fixed assets**

	Freehold property and land £	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Computer equipment £	Total £
<b>Cost or valuation</b>						
At 1 April 2021	523,422	21,473	16,750	8,894	5,159	575,698
Disposals	-	(5,197)	-	-	-	(5,197)
At 31 March 2022	<u>523,422</u>	<u>16,276</u>	<u>16,750</u>	<u>8,894</u>	<u>5,159</u>	<u>570,501</u>
<b>Depreciation</b>						
At 1 April 2021	50,933	20,174	9,750	5,372	5,159	91,388
Charge for the year	5,669	1,299	7,000	1,761	-	15,729
On disposals	-	(5,197)	-	-	-	(5,197)
At 31 March 2022	<u>56,602</u>	<u>16,276</u>	<u>16,750</u>	<u>7,133</u>	<u>5,159</u>	<u>101,920</u>
<b>Net book value</b>						
At 31 March 2022	<u><u>466,820</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>1,761</u></u>	<u><u>-</u></u>	<u><u>468,581</u></u>
At 31 March 2021	<u><u>472,489</u></u>	<u><u>1,299</u></u>	<u><u>7,000</u></u>	<u><u>3,522</u></u>	<u><u>-</u></u>	<u><u>484,310</u></u>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**14. Fixed asset investments**

	<b>Investments in subsidiary companies £</b>
<b>Cost or valuation</b>	
At 1 April 2021	<b>100</b>
At 31 March 2022	<b>100</b>
<b>Net book value</b>	
At 31 March 2022	<b>100</b>
At 31 March 2021	<b>100</b>

**Principal subsidiaries**

The following was a subsidiary undertaking of the charity:

<b>Name</b>	<b>Holding</b>
4SIGHT Trading Limited	100%

The financial results of the subsidiary for the year were:

<b>Name</b>	<b>Net assets £</b>
4SIGHT Trading Limited	<b>100</b>

**15. Stocks**

	<b>2022 £</b>	<b>2021 £</b>
Goods for resale	<b>8,113</b>	<b>9,364</b>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**16. Debtors**

	<b>2022</b>	2021
	£	£
<b>Due within one year</b>		
Trade debtors	<b>520</b>	234
Other debtors	<b>4,468</b>	3,521
Prepayments and accrued income	<b>11,352</b>	9,500
	<b>16,340</b>	13,255

**17. Creditors: Amounts falling due within one year**

	<b>2022</b>	2021
	£	£
Trade creditors	<b>12,180</b>	15,870
Other taxation and social security	<b>3,603</b>	5,173
Other creditors	<b>687</b>	181
Accruals and deferred income	<b>9,537</b>	7,173
	<b>26,007</b>	28,397

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**18. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Clubs designated funds (see note 19)	46,940	6,566	(6,522)	(6,744)	40,240
<b>General funds</b>					
General Funds	628,425	215,505	(263,923)	6,744	586,751
<b>Total Unrestricted funds</b>	<b>675,365</b>	<b>222,071</b>	<b>(270,445)</b>	<b>-</b>	<b>626,991</b>
<b>Restricted funds</b>					
Outreach service	59,154	33,556	(83,896)	-	8,814
Clubs	5,293	227	(683)	-	4,837
Equipment	-	1,794	(1,589)	-	205
Building	204	-	(204)	-	-
Volunteering co-ordinator	-	15,118	(5,826)	-	9,292
Newsletter	3,017	5,477	(7,001)	-	1,493
Big Lottery	23,811	-	(23,811)	-	-
Children and Young People	-	14,873	(4,882)	-	9,991
NHS Charities Together	-	11,548	(7,370)	-	4,178
Centenary	-	2,356	(2,356)	-	-
Accessible technology advice service	-	17,584	(594)	-	16,990
Low vision	-	10,500	(2,500)	-	8,000
Client Services	-	7,500	(5,000)	-	2,500
Postcode Lottery	-	19,898	(7,918)	-	11,980
Fundraising	-	100	(100)	-	-
Health & wellbeing	-	2,118	(100)	-	2,018
	<b>91,479</b>	<b>142,649</b>	<b>(153,830)</b>	<b>-</b>	<b>80,298</b>
<b>Total of funds</b>	<b>766,844</b>	<b>364,720</b>	<b>(424,275)</b>	<b>-</b>	<b>707,289</b>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**18. Statement of funds (continued)**

Restricted funds arise where a donor has placed a specific restriction on the use of the funds. The purpose of material individual funds are:

Outreach Service - Funds received to maintain our general services to members

Big Lottery - Connect4Sight project - minibus and clubs co-ordinator

Postcode Lottery - Funding received for one to one support for working age sight impaired people

NHS Charities Together - Ageing Well Co-ordinator supporting older sight impaired people.

The purpose of other restricted funds is described above in the name of the fund.

During the year a transfer was posted between the designated clubs fund and general funds to represent funds held in respect of clubs which are now dormant or closed.



**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**18. Statement of funds (continued)**

**Statement of funds - prior year**

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Clubs designated funds (see note 19)	57,475	1,521	(1,751)	(10,305)	46,940
<b>General funds</b>					
General Funds	598,703	241,739	(222,322)	10,305	628,425
<b>Total Unrestricted funds</b>	<b>656,178</b>	<b>243,260</b>	<b>(224,073)</b>	<b>-</b>	<b>675,365</b>
<b>Restricted funds</b>					
Outreach service	50,565	128,153	(119,563)	-	59,155
Clubs	6,163	-	(870)	-	5,293
Equipment	1,451	5,702	(7,153)	-	-
Big Lottery	-	7,445	(7,445)	-	-
Children and Young People	636	-	(432)	-	204
NHS Charities Together	2,251	-	(2,251)	-	-
Centenary	1,581	5,792	(4,357)	-	3,016
Low vision	23,383	21,478	(21,050)	-	23,811
Client Services	-	11,413	(11,413)	-	-
	86,030	179,983	(174,534)	-	91,479
<b>Total of funds</b>	<b>742,208</b>	<b>423,243</b>	<b>(398,607)</b>	<b>-</b>	<b>766,844</b>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**19. Clubs designated funds**

	<b>2022</b>	2021
	£	£
<b>Income</b>		
Clubs income	<b>6,566</b>	1,521
	<b>6,566</b>	1,521
<b>Expenditure</b>		
Travel	<b>(140)</b>	(117)
Hall hire	<b>(860)</b>	(1,015)
Functions	<b>(3,717)</b>	(271)
Other expenses	<b>(1,805)</b>	(348)
	<b>(6,522)</b>	(1,751)
Net movement in the year	<b>44</b>	(230)
Balance brought forward	<b>46,940</b>	57,475
Transfers (to)/from the general fund	<b>(6,744)</b>	(10,305)
<b>Balance carried forward</b>	<b>40,240</b>	46,940

Club activities are co-ordinated through a number of area committees, many of which have their own financial activities. The number of club and area accounts included above is 27 (2021: 34).

**20. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>
	<b>2022</b>	<b>2022</b>	<b>2022</b>
	£	£	£
Tangible fixed assets	468,581	-	<b>468,581</b>
Fixed asset investments	100	-	<b>100</b>
Current assets	184,317	80,298	<b>264,615</b>
Creditors due within one year	(26,007)	-	<b>(26,007)</b>
<b>Total</b>	<b>626,991</b>	<b>80,298</b>	<b>707,289</b>

**4Sight Vision Support**  
**(A Company Limited by Guarantee)**

**Notes to the Financial Statements**  
**For the year ended 31 March 2022**

**20. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	484,310	-	484,310
Fixed asset investments	100	-	100
Current assets	219,352	91,479	310,831
Creditors due within one year	(28,397)	-	(28,397)
<b>Total</b>	<b>675,365</b>	<b>91,479</b>	<b>766,844</b>

**21. Pension commitments**

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £12,093 (2021 - £11,395).

**22. Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

**23. Related party transactions**

The charity owns 100% of the issued share capital of 4Sight Trading Limited (Company 4654280). The company was dormant throughout the current year and accordingly no amounts were receivable during the year or at the balance sheet date.

During the year, no trustees received any remuneration nor any expenses (2021: Nil).

There are no other related party transactions which require disclosure.