

## **Volunteer Coffee Morning Helper – Bognor Regis**

### **Purpose of Role**

The main purpose of this role is to assist the Club Leader at our Chat, Cake and Coffee Morning. This friendly drop in session is for people with sight loss, family, friends and carers to learn more about the services that 4Sight Vision Support can provide whilst enjoying refreshments. This coffee morning is held on the last Friday of each month 10am – 11.30am.

### **Main Activities/ Tasks**

- Welcoming members and ensuring new people are introduced and made to feel included.
- Making and serving refreshments.
- Preparation of seating and tables.

### **Qualities/Experience/Skills**

The passion to make a positive difference to people with sight loss would be advantageous. Having good communication skills and the ability to work with vulnerable people is essential. Being friendly, approachable and sociable is key due to the nature of this role.

### **Training**

Full in-house training will be given of operational procedures during your induction period.

### **Location**

4Sight Vision Support, Bradbury Centre, 36 Victoria Drive, Bognor Regis, PO21 2TE

### **Hours of Volunteering**

Last Friday of the month, 10am – 11:30am

### **Main Point of Contact**

Volunteer Coordinator: Karen Mclachlan – 01243 838007 - karen.mclachlan@4sight.org.uk